

**EBCPL Library Board Meeting Minutes**  
**Thursday, March 18, 2021 Approved April 15, 2021**

**Call to Order** at 4:30 pm by Lynn Skolnick, President via Zoom. Participating were: Connie Keller, Marvin Rappaport, Marcia Raponi, Sari Rosenheck and Mary Paige Lang-Clouse. Absent were Steven Sharoff and Steve White,

**Motion for Approval of Minutes** of February 18, 2021 by Marcia, second by Connie, carried.

**Correspondence:** Note from Jane Sorensen thanking library for the good work of Cheryl Jones and a letter from State Senator Martucci thanking representatives of the library for meeting with his staff to support libraries in the budget process.

**Public Comment:** None

**Voucher Approval** will be delayed until Monday, 3/22.

**Motion for Bills to be Paid** by Sari, second by Marcia, carried.

**Committee Reports:**

**Programming:** working on May programs which continue to be held virtually.

**Building & Grounds:** Partial walk through done on 3/17 and found several items needing attention or repair, including: need for additional garbage/recyclable receptacles outdoors, lighting in seating wall, fix Mickey Mouse clock, fix loose hardy board and touchup painting, a few pavers to be adjusted to flush with ground, and condensation within kiosk bulleting board. Also posts near stairs on the first floor need repainting and window sills in teen area with signs of moisture still needs repair. Some wood trim throughout has separated some.

**Policy:** Planning to adopt a policy on Whistle Blowers and Open Meetings.

**Youth Services:** See separate report from Cheryl.

**IT:** See separate report from Jonathan.

**Monthly Statistics:** E-Books are up 52%. ILL are down 49%.

**Friends of the Library:** continue collecting toward earning a second TREX bench. Collecting donations for the May, 2022 SCYB Festival fundraising auction, to be held virtually, from May 3-24. Helen and Cheryl presented a terrific webinar on 3/11 for NYLA. Helen's birthday fundraiser raised over \$600.

**Director's Report:** Hired Heather Berg as replacement for Vicki for our accounting needs. No update on revamping website yet. CR Wolfe will remain our HVAC maintenance provider. Seating wall lighting and GFI underground outlet need repair. Stewart's Holiday Match check for \$750 was received. **Our library system is switching E-mail services and we will not have access to e-mail April 1st-4th. Call the library if needed.** Still seeking building security monitor. Free tax help with minimal personal contact through AARP was well received.

**Old Business**

Public Library Treasurer & Finance Officer: still looking for applicants.

BOT still considering having candidates for trustee provide brief bio and photo so patrons can learn about who seeks to make policy for library.

2022 Budget Vote & Trustee Election: Wednesday, October 6, 2021, 3-8 pm. Up for re-election this year: Keller, Rappaport & Sharoff

**New Business**

**Resolution to Approve the 2020 Annual Report** was moved by Marcia, seconded by Connie and adopted.

**Motion to adopt amended Procurement Policy** (see attached) moved by Marvin, seconded by Marcia, adopted.

**Motion to adopt amended Pandemic Policy (see attached)** moved by Marvin, seconded by Connie, adopted.

Adopting term limits for BOT members was discussed.

**Adjournment** at 5:56 pm on motion by Marvin, second by Sari, carried.

**Next Meeting:** Thursday, April 15, 2021 at 4:30 pm