

EBCPL Library meeting minutes- July20,2023

Meeting was called to order by President Maureen O'Meara at 4:34. Present were Andrew Arias, Mary Paige Lange-Clouse, Marcia Raponi, Thomas Rue, Lisa Clark, Rebecca Kemp, and Rich Arnold. Via Zoom: Melanie Olson (extraordinary circumstances).

Approval of Agenda: Motion by Marcia, seconded by Tom. Motion carried. (7yay, 0 nay)

Approval of minutes June 20: Motion to amend June 20 minutes to reflect hiring Taylor Bruderman as F-T Library Page not Library Clerk. Motion by Maureen, seconded by Tom. Motion carried. (7 yay, 0 nay)
Then motion to approve minutes. Motion by Rich, seconded by Maureen. (7 yay, 0 nay)

Correspondence: Parking Lot Use Emails- Mary Paige received a customer concern over large truck parked in parking lot. This has been a common past practice and Mary Paige discussed it with the individual. Emails found in portal.

Andrew Arias Re: Fund Balance & Contingency Budget Line: Discussion ensued for leftover unassigned monies for fund balancing consideration moving forward.

Public Comment: None.

Voucher approval: Motion by Tom, seconded by Lisa. Motion carried. (7 yay,0 nay)

Approval of Financials: Motion by Marcia, seconded by Maureen. Motion carried. (7 yay, 0 nay)

Bills to be Paid: Motion by Rebecca, seconded by Tom. Motion carried. (7 yay, 0 nay)

Committee Reports:

Programming: Had a meeting and are planning to meet monthly the first Wednesday of the month at 1 PM moving forward. Discussed by Myron at the meeting the possibility of a program at the old Monticello railroad line. Looked at the canvas publication and saw a program on how to self-publish.

Policy: Reviewed the remainder of the rough draft of the Emergency/ Preparedness Plan.

Building and Grounds: Construction had been delayed, volunteers planted and weeded the gardens, Mickey Mouse clock and dove still ongoing projects.

Youth Services: Report submitted by Mariana Sprouse.

IT report: Report submitted by Leo Torres.

Monthly Statistics: Report submitted.

Friends of the Library: \$14,000 in the account. Had an annual membership drive and no new members joined. Bulk of meeting regarding upcoming Bagel Festival on August 13. Seeking volunteers between 8 AM and 5 PM to assist. Having a raffle, activities for children, seeking new members and books available. Marcia donated an antique chair, there is Trex bench and handmade king size quilt as prizes. On August 10th from 12-2 PM they are preloading book carts for the festival.

Director`s Report: Motion to approve contracting with 2 Comfort cleaning -Tamoya Baugh for 2024 service at a cost of \$26,00 for the year which includes windows, shampooing carpets, and upholstery. Motion by Rich, seconded by Marcia. Motion carried. (7 yay, 0 nay)

Personnel: Met July 13 with some motions presented to the Board.

Motion to hire a full- time unarmed security guard in addition to the part- time existing guard. Motion by Rich, seconded by Tom. Motion carried. (7 yay, 0 nay)

Motion to increase staff salaries by 4% for 2024. Motion by Maureen, seconded by Rebecca. Motion carried. (7 yay,0 nay)

Motion to update the resolution for the NYSHIP Empire Plan health coverage by adjusting the amount that the employees with the Family package pay for the month by removing them from having to pay the 5% of the individual coverage rate and to decrease the % of the difference they are responsible for from 50% to 25% to start in quarter four of this year. Motion by Marcia, seconded by Tom. Motion carried. (7 yay, 0 nay)

Motion to increase new hire eligibility for insurance coverage from Day 1 to after 2 months of employment. Motion by Marcia, seconded by Maureen. Motion carried. (7 yay, 0 nay)

Unfinished Business: Motion to recognize Jordanya Multari to receive the Friends of the Library plaque for Board recognition during FOL week. Motion by Marcia, seconded by Maureen. Motion carried. (7 yay, 0 nay).

Board photo to occur at next meeting.

New Business:

Trustee Election October 11th and discussion regarding current members status for candidates and if seeking re-election.

New NYS exemption for volunteer firefighters and ambulance workers: Left for further discussion.

2024 Budget Proposal for Staff: See motion under Personnel Committee.

Adjournment: Motion by Marcia, seconded by Tom. Motion carried. (7 yay, 0 nay) Adjourned at 6:20.

August Reminders: Friends of the Library Meeting 8/15 Melanie Olson

Vouchers: Rich Arnold.

Respectfully submitted,

Lisa Clark

August 2, 2023