

EBCL Library Board Meeting
Minutes-March 16, 2023 DRAFT

Meeting was called to order by President Maureen O`Meara at 4:33. Attending in person: Melonie Olson, Thomas Rue, Rebecca Kemp, and Mary Paige Lang-Clouse. Attending virtually were Maureen O`Meara, Marcia Raponi, Lisa Clark, and Richard Arnold.

Approval of Agenda: Motion by Marcia, seconded by Rich. Motion carried. (7 yay, 0 nay)

Approval of Minutes February 16,2023: Address Special meeting minutes from March 7 still pending to be added into next month`s minutes. The remainder of minutes put to motion. Motion by Tom, seconded by Rebecca. Motion carried. (7yay, 0 nay.)

Correspondence: Received two thank-you notes from Joan Booth regarding her retirement party and gifts. Mary Paige noted there were 2 negative social media posts regarding staff interactions with the patrons. Both were addressed along with those staff members supervisor.

Voucher Approval: Motion to approve by Lisa, seconded by Rich. Motion carried. (7 yay, 0 nay)

Approval of Financials: Motion to approve per report. Motion by Tom, seconded by Rich. Motion carried. (7 yay, 0 nay)

Bills to be Paid: Moton to approve by Marcia, seconded by Lisa. Motion carried. (7yay,0 nay)

Committee Reports:

Programming: Rich reported that a meeting still needs to be scheduled and welcomes ideas to be submitted to him. Mary Paige continues to work on it.

Policy: Draft of Emergency Preparedness to be sent out and a meeting date still needs to be determined.

Building and Grounds: Report submitted by Marcia with the following additions noted: there is a new pot hole in the parking lot. Also, a leak was noted over the top of the middle set of windows upstairs north of the entryway doors on 3/13. No equipment or book damage and follow-up is underway.

Youth Services: Report submitted by Mariana Sprouse.

IT: Report submitted by Leo Torres.

Monthly Statics: Report Submitted.

Friends of the Library: Maureen reported from March 14 meeting. \$16,500 in the Treasury. Focused on 4/22 Family Fun Day. Firmed up dates for the Farmer`s markets. Continuing to work on May Tea at the Inn at Saint Joseph`s and seeking a host. The Zoom meetings with Assemblywoman Aileen Gunther and with Senator Oberacker both went well.

Director`s Report: Mary Paige reported that the bid from Billman- Ross was fully vetted. Motion to accept bid by Marcia, seconded by Maureen. Motion carried. (7 yay, 0 nay)

Executive Session: Requested motion to go into Executive Session by Marcia, seconded by Lisa. Motion carried. (7 yay, 0 nay) Session started at 5:04. Motion to end Executive Session by Marcia, seconded by Tom. Motion carried. (7 yay, 0 nay) Session ended at 5:12 and returned to the meeting.

Unfinished Business:

Motion to approve submission of the NYS Annual Report to DLD as the Library operated under its plan of service in accordance with the provisions of the Education law and the Regulations of the Commissioner and assures that the Annual Report was reviewed and accepted by the Board. Motion by Rich, seconded by Tom. Motion carried. (7 yay, 0 nay)

Copies of Oath of Office and Conflict of Interest forms still need follow up.

New Business:

Motion to approve provisional hire Gary Zeigerman as part-time Principal Account Clerk. Motion by Marcia, seconded by Tom. Motion carried. (7 yay, 0 nay)

Motion to adjourn by Tom, seconded by Melonie. Motion carried. (7 yay, 0 nay) Meeting adjourned at 5:27.

Next Meeting: Thursday, 4/20/2023 at 4:30 pm.

April Reminders: Friends of the Library meeting: 4/11/23 Marcia

Vouchers: Maureen

Respectfully submitted,

Lisa Clark

3/20/23